



Studley Parish Council
Parish Council Office, Village Hall
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NOTICE OF MEETING

**The next meeting of Studley Parish Council will be held on
Tuesday 20th June 2023 starting at 7.00pm
in the Council Chamber, Studley Village Hall B80 7HJ**

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum). Comments and questions may be put to the Parish Council with regard to this agenda or for future consideration. Individual speaking time may be restricted at the discretion of the Chairman. No further representations may be made at any other time in this meeting unless invited.

Summons

Studley Parish Council members are hereby summoned to attend this meeting of the council at Studley Village Hall council chamber for the purpose of transacting the business detailed on the following pages.

Signed

Liza Rose
Clerk/RFO

Date 15th June 2023

AGENDA

1. Chairman's welcome

The Chairman will be pleased to welcome attendees to the meeting

2. Apologies

To receive apologies from absent members and record the reason for absence

3. Declarations of Interest

Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Registrable Interests (ORI) and any Non-Registerable Interest (NRI) relating to items on the agenda and the nature of those interests.

4. To consider grant of any dispensation requests

Written requests for the council to consider grant of dispensation to a councillor who has declared an interest in any item on the agenda must have been delivered to the Clerk prior to the start of the meeting.

If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to stay in the meeting and/or speak and/or vote. If a dispensation is not granted, the councillor must leave the meeting when relevant.

5. **Public Forum** (maximum duration for this agenda item will be 30 minutes).
- a) Residents and members of the public.
 - b) Stratford District Ward members are invited to report to the meeting.
 - c) Warwickshire County Division member is invited to report to the meeting.
6. **To consider the co-option of Councillors and the signing of Declaration of Office.**
7. **Approval of draft minutes from previous council meeting**
To approve the draft minutes of parish council meeting held 16/05/2023 circulated separately.
8. **Planning**

a. **To comment on planning application consultations from Stratford DC (SDC)**

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| Application reference: | 23/01407/COUMA |
| Proposed: | Change of use - Commercial/business/service to 1no. dwelling house |
| At: | Monkstone House, 90 Station Road, Studley, B80 7JS |
| Application reference: | 23/01482/FUL |
| | Two storey front and side extension and single storey rear extension |
| At: | 102 Station Road, Studley, Warwickshire, B80 7JX |
| Application reference: | 23/01263/VARY |
| Proposed: | Variation of condition 2 of planning permission 22/01133/FUL dated 22nd July 2022 to increase the footprint, external alterations of the windows and details, addition of a sun pipe and addition of windows on the side elevation with other external alterations to the site plan. Original description of development: Demolition of former garage block and erection of 2no dwellings. |
| At: | Garage Block, Archer Close, Studley |
| Application reference: | 23/01563/COUMA |
| Proposed: | Change of use of the second floor of Haydon House to 4no. dwellinghouses. |
| At: | Haydon House, 3-7 Alcester Road, Studley, B80 7AN |
| | |

b. To note decisions on planning application consultations from Stratford DC (SDC)

| | |
|-------------------------------|---|
| Application reference: | 22/00562/OUT |
| Proposed: | Outline application for the construction of up to 9 dwellings with all matters reserved |
| At: | Washford Farm, Icknield Street Drive, Studley, B80 7BD |
| Appeal | APPEAL WITHDRAWN |
| Application reference: | 23/00437/FUL |
| Proposed: | Erection of new dwelling with associated works including demolition (in lieu of 22/02243/FUL dated 2nd November 2022). |
| At: | Holt Farm, Alcester Road, Studley, Warwickshire B80 7PD |
| Decision: | PERMISSION WITH CONDITIONS |
| Application reference: | 23/01157/TPO |
| Proposed: | Tree Preservation Order Ref No: TPO/091/028, (SDC 628) - -T1 apple - Reduce branches by 50%, as per submitted, annotated photographs. |
| At: | Cullum Close, Studley, B80 7GE. |
| Decision: | CONSENT FOR ARBORICULTURAL WORK |

9. Finance - Financial Information

- a) To approve schedule of payments – circulated separately
- b) To receive and note bank reconciliation up to 31/03/2023 – Circulated separately
- c) To receive and note summary budget review up to 31/03/2023 – Circulated separately
- d) To receive the Internal Audit Report, note the recommendations and agree next steps for progressing actions required. Full document provided separately.
- e) To approve the Annual Governance Statement for financial year 2022/23
- f) To approve Annual Accounting Statements for financial year 2022/23.
- g) To discuss and agree costs for the re-laying of Corbizum Avenue path – quotes to be circulated.
- h) Confirmation letter for receipt of assets from Studley In Business for road side banners and signs and to request transfer of £1400.00 gift amount.

10. To agree members of the;

- a) Cemetery Committee
- b) Staffing committee

and to review and agree terms of reference for each committee listed above – circulated separately.

11. To receive update regarding the Neighbourhood Development Plan and consider spending and resource for the required Housing Needs Survey.

12. To discuss a complaint received by the office from the Studley Tennis Club.

- 13. To discuss request made by Studley Community First Responders** who would like to invite council members to come forward as trustees.
- 14. Items for Discussion and / or Decision: reports, if provided, are in separate documents.**
- a) Studley frontages and allotment awards.
 - b) Castle Road Bench
 - c) Studley Allotment Association – Lack of insurance on non-council owned machinery, membership levy renewal and water meter readings at Dunstall.
 - d) Complaint received by allotment plot hold, Dunstall
 - e) Plot holder issues – Dunstall.
 - f) ATC building will require meter readings before commencement of lease on 1st July 23. Member volunteer required to locate meters and report readings back to office staff.
 - g) Alleyway behind Crendon Close from Redditch Road to High Street
- 15. Clerk's Report: Updates from council officers to previous meetings and ongoing matters.**
- To note thank you received from Circus Ginette for allowing use.
 - To receive update on internal CCTV.
 - To note correspondence to a contractor regarding non use of safety equipment.
- 16. To receive updates/reports from working parties.**
- a) Old Youth Centre
 - b) Nature Reserve – Minutes from meeting on 26th April 2023 circulated separately
 - c) Community Engagement
 - d) Trees, Street Furniture, Open Spaces
 - e) Recreation Ground
 - f) Neighbourhood Plan
 - g) Street Lighting.
- 17. To resolve to close the meeting to the public under the Public Bodies (Admission to Meetings) Act 1960 to allow for discussion of confidential matters relating to Scout lease.**
- 18. To note date and time of next meeting: 18th July 2023 at 7pm.**