



Studley Parish Council

Minutes of Cemetery Committee Meeting

27th June 2023 at 9.00am

Council chamber, Studley Village Hall.

Committee members present: Cllrs B Dixon, J Beard, Py Hunt, C Summers, M Osborne

Committee members absent: Cllr P Hunt.

In attendance Clerk - Katharine Walters.

Agenda item 1. Election of Chairman

Minute 001. Cllr M Osborne as Chair of the Council conducted the election of the Chair of this committee. Members **agreed** to elect Cllr B Dixon as Chair.

Agenda item 2. Apologies

Minute 002. Cllr P Hunt had sent apologies for absence.

Agenda item 3. Declarations of Interest

Minute 003. There were no declarations of interest from members.

Agenda item 4. To consider grant of any dispensation requests

Minute 004. There were no requests for a dispensation.

Agenda item 5. Election of vice Chairman

Minute 005. Members **agreed** to elect Cllr J Beard as vice Chair.

Agenda item 6. Public Forum

Minute 006 There were no members of the public.

Agenda item 7. Items for discussion and decision.

Minute 007.

a) Topple test on memorials.

This is an annual test. Scheduling to be discussed at next meeting.

b) Update burial plan in older part of the cemetery.

It was **agreed** to update this plan at the same time as the topple test.

c) New grave provision survey by CDS

It was **agreed** to propose to Full Council the cost of £1782 for the professional marking out of extra burial plots required to be used for families in the new cemetery.

The meeting was closed for confidential discussion as matters would refer to living people.

Agenda item 8. To discuss:

Minute 008.

- a. Memorial applications which do not comply with the Burial rules and regulations.**

It was **agreed** that the two applications discussed had headstones that were too high and did not comply with the rules set by Studley Burial Authority.

- b. Requests to change and issue EROB grant ownership**

It was **agreed** to issue a grant where no EROB was issued at time of interment. It was **agreed** to change a name on an EROB.

Agenda item 9. Clerk's report on work to date.

Minute 009.

A report will be issued at the next meeting.

Agenda item 10. Items for discussion at next meeting.

Minute 010. To request to increase strimming to 10 times/year in the cemetery

Agenda item 11. Date and time of next Cemetery Committee meeting.

Minute 011.

Wednesday 19th July at 9.00am.

This meeting was closed at 10.00am

Signed: **Date:**.....
Chairman, Cemetery Committee