



**Studley Parish Council**  
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## **NOTICE OF MEETING**

**The next meeting of Studley Parish Council will be held on  
Tuesday 18th July 2023 starting at 7.00pm  
in the Council Chamber, Studley Village Hall B80 7HJ**

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum). Comments and questions may be put to the Parish Council with regard to this agenda or for future consideration. Individual speaking time may be restricted at the discretion of the Chairman. No further representations may be made at any other time in this meeting unless invited.

### **Summons**

Studley Parish Council members are hereby summoned to attend this meeting of the council at Studley Village Hall council chamber for the purpose of transacting the business detailed on the following pages.

Signed            *Liza Rose*  
Clerk/RFO

Date 13<sup>th</sup> July 2023

### **AGENDA**

**1. Chairman's welcome**

The Chairman will be pleased to welcome attendees to the meeting

**2. Apologies**

To receive apologies from absent members and record the reason for absence

**3. Declarations of Interest**

Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Registrable Interests (ORI) and any Non-Registerable Interest (NRI) relating to items on the agenda and the nature of those interests.

**4. To consider grant of any dispensation requests**

Written requests for the council to consider grant of dispensation to a councillor who has declared an interest in any item on the agenda must have been delivered to the Clerk prior to the start of the meeting.

If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to stay in the meeting and/or speak and/or vote. If a dispensation is not granted, the councillor must leave the meeting when relevant.

- 5. Public Forum** (maximum duration for this agenda item will be 30 minutes).
- Residents and members of the public.
  - Stratford District Ward members are invited to report to the meeting.
  - Warwickshire County Division member is invited to report to the meeting.
- 6. Approval of draft minutes from previous council meeting**  
To approve the draft minutes of parish council meeting held 20/06/2023 circulated separately
- 7. Finance - Financial Information**
- To approve schedule of payments – circulated separately
  - To receive and note bank reconciliation up to 30/06/2023 – Circulated separately
  - To receive and note summary budget review up to 30/06/2023 – Circulated separately
  - To discuss and agree costs for the re-laying of Corbizum Avenue path – quotes to be circulated.
  - To agree to employ DKE Audit Services for the 2023/24 internal audit.
  - To discuss and agree costs submitted for the service/repair of the internal CCTV system – circulated separately.
  - To agree revised specification and quotation for Corbizum Avenue pathway – circulated separately.
- 8. To receive update regarding the Neighbourhood Development Plan and agree costs of £1972.00** for the posting of housing survey needs packs to each dwelling across the parish registered on the Electoral Roll. All other costs to be paid by Warwickshire Rural Community Council.
- 9. To receive presentation from Cllr. Stone regarding the Studley Skate Park** – presentation to be circulated separately.
- 10. Items for Discussion and / or Decision: reports, if provided, are in separate documents.**
- Remembrance parade to take place on 12<sup>th</sup> November 2023 – Council to arrange road closure after official notification from the Royal British Legion.
  - The indoor Christmas Market to take place on Friday 24<sup>th</sup> November 2023. Office staff to requesting delegated powers to continue with all arrangements, including a charge for each table of £15.00.
  - To agree the annual Circus Ginnette visit on 17<sup>th</sup> to 23<sup>rd</sup> of June 2024 and cost of hire for the recreation ground.
  - To discuss and agree detail regarding new bench on Castle Road.
- 11. Clerk's Report: Updates from council officers to previous meetings and ongoing matters.**
- To note an issue with Japanese Knotweed found on SS&SC land.
  - To note that the recreation ground fence along Crook's Lane has now been replaced.
  - To note broken Manhole cover has now been repaired on Brickyard Land Playing Fields.
  - To note Partial closure of Skatepark

- To note email received from Studley Sports and Social Club regarding Brickyard Lane Playing Fields.
- To note communications fault within the office.
- ATC lease has now completed.
- To note trophy to be presented to winner of the Garden Frontage Awards

**12. To receive updates/reports from working parties.**

- a) Old Youth Centre
- b) Nature Reserve
- c) Community Engagement
- d) Trees, Street Furniture, Open Spaces
- e) Recreation Ground
- f) Neighbourhood Plan
- g) Street Lighting
- h) Allotments

**13. To receive update from representatives of;**

- a) Studley Community Library
- b) Studley Sports and Social Club
- c) Studley in Bloom
- d) Studley Youth Foundation
- e) Children & Family Partnership
- f) Studley Christmas Lights
- g) Royal British Legion

**14. To resolve to close the meeting to the public under the Public Bodies (Admission to Meetings) Act 1960 to allow for discussion of confidential matters.**

**15. To discuss and agree recommendations made by the Staffing Committee on 12<sup>th</sup> July 2023 – Report to be circulated.**

**16. To discuss matters relating to a lease.**

**17. To discuss and agree matters relating to land.**

**18. To note date and time of next meeting: 22<sup>nd</sup> August 2023 at 7pm.**