



Studley Parish Council
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NOTICE OF MEETING

**The next meeting of Studley Parish Council will be held on
Tuesday 26th September 2023 starting at 7.00pm
in the Council Chamber, Studley Village Hall B80 7HJ**

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum). Comments and questions may be put to the Parish Council with regard to this agenda or for future consideration. Individual speaking time may be restricted at the discretion of the Chairman. No further representations may be made at any other time in this meeting unless invited.

Summons

Studley Parish Council members are hereby summoned to attend this meeting of the council at Studley Village Hall council chamber for the purpose of transacting the business detailed on the following pages.

Signed

Liza Rose
Clerk/RFO

Date 20th September 2023

AGENDA

1. Chairman's welcome

The Chairman will be pleased to welcome attendees to the meeting

2. Apologies

To receive apologies from absent members and record the reason for absence

3. Declarations of Interest

Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Registrable Interests (ORI) and any Non-Registerable Interest (NRI) relating to items on the agenda and the nature of those interests.

4. To consider grant of any dispensation requests

Written requests for the council to consider grant of dispensation to a councillor who has declared an interest in any item on the agenda must have been delivered to the Clerk prior to the start of the meeting.

If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to stay in the meeting and/or speak and/or vote. If a dispensation is not granted, the councillor must leave the meeting when relevant.

5. **Public Forum** (maximum duration for this agenda item will be 30 minutes).
- a) Residents and members of the public.
 - b) Stratford District Ward members are invited to report to the meeting.
 - c) Warwickshire County Division member is invited to report to the meeting.

6. **Approval of draft minutes from previous council meeting**

To approve the draft minutes of parish council meeting held 15/08/2023 and the draft minutes of the Extraordinary parish council meeting held 05/09/2023.

7. **To comment on planning application consultations from Stratford DC (SDC)**

Application reference:	23/02335/FUL
Proposed:	2 storey side extension
At:	12 The Cloisters, Studley, Warwickshire B80 7JR

8. **Finance - Financial Information**

- a) To approve schedule of payments – circulated separately
- b) To receive and note interim payments made – circulated separately
- c) To receive and note bank reconciliation up to 31/08/2023
- d) To review list of Direct Debits currently set up.
- e) To discuss and approve the Remembrance Poppy Light being on display for the Remembrance parade in November 2023.
- f) To consider Grant Request received from Studley in Bloom for the sum of £1800.00.
- g) To consider payment request from a contractor who has used all allocated funds against the tender contract by non-scheduled mowing of Railway Green.

9. **To discuss and agree allotment membership levy and status of Studley Allotment Association** – report circulated separately.

10. **To discuss the future management, use and lease arrangements for Brickyard Lane Recreation Area.** Further to a meeting at SS&SC on Monday 14th August 2023, the SS&SC are keen to know what SPC intend to do going forward. They feel that retaining a football pitch there, kept in good condition is essential, as part of the longer-term plan to develop the SS&SC land off Eldorado Close.

11. **To consider a request received from a member of the public for the council to consider a rent payment relief at Dunstall Allotments.** Due to high rent rise and many plot holders being on pensions, would the council consider stage rent payments.

12. To consider Establishment of a Community Engagement Committee

SPC has recently assumed responsibility for managing the Village Hall and is actively engaged in negotiations with Warwickshire County Council regarding the former youth centre. These developments have underscored the growing need for enhanced community engagement to ensure the effective utilisation of these public assets.

It is proposed that the council considers the establishment of a dedicated Community Engagement Committee to address the increasing demands related to community involvement in the management and utilization of the Village Hall and the former youth centre.

13. Recreation Ground (and Skatepark) development working group request to enable Community engagement.

This is to support with the National Lottery Community fund application - it is required to show we have connected with multiple community groups to canvass their wants and needs associated with the Rec ground and its redevelopment, skate park, sports/play equipment and other features such as social seating that can be introduced. 1st stage is to contact local schools on how 'they' (Heads and PTA) want to proceed) then look to complete visits to schools in line with initial discussions, then 2nd stage would be to broaden to other community groups and then circulate an on line survey/questionnaire

14. Clerk's Report: Updates from council officers to previous meetings and ongoing matters.

- To note complaint received by a local business regarding the Remembrance Parade road closure.
- To note potential insurance claim by a member of the public regarding trees at the nature reserve.
- To receive an update on village hall – update sent separately.
- To receive update from temporary support officer.

15. To receive updates/reports from working parties and Cemetery Committee

- a) Cemetery Committee
- b) Old Youth Centre
- c) Nature Reserve
- d) Community Engagement
- e) Trees, Street Furniture, Open Spaces
- f) Neighbourhood Plan
- g) Street Lighting

16. To receive update from representatives of;

- a) Studley Community Library
- b) Studley Sports and Social Club
- c) Studley in Bloom
- d) Studley Youth Foundation
- e) Children & Family Partnership
- f) Studley Christmas Lights
- g) Royal British Legion

- 17. To resolve to close the meeting to the public under the Public Bodies (Admission to Meetings) Act 1960 to allow for discussion of confidential staffing and lease matters.**
- 18. To discuss recent Clerk's appraisals and recommendations.**
- 20. To note date and time of next meeting: 17th October 2023 at 7pm.**