



Minutes are draft until approved at the following committee meeting

Studley Parish Council

Minutes of Community Engagement Committee Meeting

Tuesday 7th November 2023 at 6.30pm, Council Chamber, Studley Village Hall, High Street, B80 7HJ

Committee members present: Cllr Ph Hunt, Chairman
Cllr J Palmer, Vice-chair
Cllr Py Hunt
Cllr C Summers
Cllr L Kent
Cllr C Stone
Cllr M Osborne – (Ex Officio)

Committee members not present: None.

In attendance Liza Rose - Clerk/RFO
Kellie John - Administration Officer

Minute 014. Agenda item 1. The Chair will be pleased to welcome everyone to the meeting.

The Chairman welcomed everyone to the meeting.

Minute 015. Agenda item 2. Apologies

None

Minute 016. Agenda item 3. Declarations of Interest

Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date.
- b) Declare any Disclosable Pecuniary Interests (DPI), any Other Registerable Interests (ORI) and Non-Registerable Interests relating to items on the agenda and their nature.

Name	Agenda Item and nature of interest	Interest Type
Cllr Ph Hunt	Item 6 Studley in Business Director, Aunty Jen Productions Director	ORI
Cllr C Stone	Item 6 – Connected to Aunty Jen Productions	DPI
Cllr Py Hunt	Item 6 – Member of Studley in Bloom	ORI

Minute 017. Agenda item 4. To consider grant of any dispensation requests

Written requests for the council to consider grant of dispensation to a councillor who has declared a DPI in any item on the agenda must have been received by the Clerk prior to the start of the meeting. Granting a dispensation may allow the councillor with the DPI to stay in the meeting and to speak and to vote.

There were **no** requests for a dispensation.

As planned the Clerk/RFO left the Council Chamber following agenda item 4 to attend another scheduled meeting. The Administration Officer took over note taking.

Minute 018. Agenda item 5. Public Forum.

Members of the public may attend this meeting and ask questions relating to the agenda or suggest items for consideration at future committee meetings.
There were no members of the public present.

Minute 019. Agenda item 6. To discuss agree the Community Engagement Budget in preparation for approval in full council meeting 21st November 2023.

The Administration Officer presented a spreadsheet to the committee. The document included event ideas received from members of the committee with the additional community engagement related costs for consideration in the budget for fiscal year, beginning April 2024. The committee discussed and **approved** the allocation of costs for items presented. Cllr Ph Hunt will submit the finalised Community Engagement budget to the Clerk/RFO, for approval in full council meeting 21/11/2023.

Minute 020. Agenda item 7. To note the Grant Application for a Warm Hub in Studley Village Hall has been approved.

Warm Hub Grant approval was noted. Cllrs M Osborne and Py Hunt will liaise with the office for the initial set up and future arrangements.

Minute 021. Agenda item 8. Items for discussion at the next meeting.

The committee is reminded agenda items to be received in the office no later than seven days prior to the meeting.

**Minute 022. Agenda item 9. To note the date and time of the next meeting:
30th January 2024 at 6pm.**

This meeting was closed at 7.50pm

Signed: **Date:**.....
Chairman, Community Engagement Committee