



Studley Parish Council

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NOTICE OF EXTRAORDINARY COUNCIL MEETING

An Extraordinary Meeting of Studley Parish Council

Tuesday 30th January 2024 starting at 6.30pm

In the Council Chamber, Studley Village Hall B80 7HJ

Summons

Studley Parish Council members are hereby summoned to attend an extraordinary meeting of the council to be held on Tuesday 5th September 2023 at 6pm in the council chamber.

Signed *Mike Osborne (Cllr)* Date 25th January 2024
Chairman of Studley Parish Council

AGENDA

1. **Chairman's welcome**

The Chairman will be pleased to welcome everyone to the meeting.

2. **Apologies**

To receive apologies from absent members and record the reason for absence.

3. **Declarations of Interest**

Members are referred to the requirements of the council's [Code of Conduct](#) to ensure transparency and retain public confidence in the council's decisions. Having declared an interest, **of whatever type**, the member must leave the meeting when that matter is discussed unless they have been granted a dispensation to stay in the meeting.

Guidance is available here: [Excerpt from LGA Guidance](#)

4. **To consider grant of any dispensation requests**

Written requests for the council to consider [grant of dispensation](#) to a councillor who has declared an interest in any item on the agenda must be delivered to the Clerk prior to the start of the meeting for full council consideration at this point.

If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to:

- a) participate, or participate further, in any discussion of the matter, or
- b) participate in any vote, or further vote, taken on the matter at the meeting.

If not granted, the councillor must leave the meeting when relevant.

5. **Public Forum**

Members of the public are welcome to address the committee with regard to items on the agenda or for consideration at future meetings, however this is not an opportunity for wider debate and the opportunity to speak is limited to 3 minutes per person; the forum will last for no longer than 15 minutes subject to the Chairman's discretion.

6. **To agree the 2024/25 precept request**

Documentation circulated separately.

- 7. The Community Engagement Committee agreed to set up the following working groups during a meeting held 23rd January 2024. The council is required to review and approve the Terms of Reference:**
 - To produce a Parish Council newsletter.
 - For the planning of the D-Day 80 civic event on Thursday 6th June 2024.
- 8. To resolve to close the meeting to the public under the Public Bodies (Admission to Meetings) Act 1960 to allow for discussion of confidential matters relating to employment contracts.**
- 9. To note the date and time of the next SPC meeting – 20th February 2024**